

# Cumbria County Archery Association



Cumbria County Archery Association  
Annual General Meeting

## Minutes

Held on 25<sup>th</sup> November 2018 at Penrith Leisure Centre.

### Those Present

Name	Club	Name	Club
Simon Degler	Sellafield AC	Rob Edmondson	Keswick
June Houghton	Keswick	Sarah Knowles	Millom Archers
Stuart Burnett	Sellafield AC	Andy Carr	Eagle Bowmen
Christine Burnett	Sellafield AC	Tony Tideswell	Kendal Bowmen
Gary Pimblett	Beacon Archers	Freya Wise	Kendal Bowmen
Chris Battersby	Eagle Bowmen	Ada Newell	Kendal Bowmen
Jeff Higham	Maryport	Derek Longrigg	Maryport
Craig Benson	Kendal Bowmen	Paul McCulloch	Eagle Bowmen
Beks Parry	Eagle Bowmen	Alison McCulloch	Eagle Bowmen
David Poole	Vickers Archers	Lorraine Smyth	Kendal Bowmen

### Apologies

Jim Skivington, Ian Robinson, Alison Hunter.

### Minutes of the previous meeting

The minutes of the previous AGM held on 26th November 2017 were reviewed for accuracy. These minutes were approved. Proposed: Chris. Seconded: Freya. Carried unanimously.

### Matters Arising

There were no other matters arising from the previous AGM .

The actions from the previous AGM were reviewed. See Actions list below.

### **Correspondence**

See Appendix A below.

### **Officers Reports –**

#### **Chair - Simon Degler**

Again I'd like to thank all the County Officers for all the work they put into the running of CCAA. Because of their efforts my job becomes very easy.

Thanks again to Chris as Tournament organiser for running all the shoots and helping us make some money which supports the spending on things like the hall hire for Squad sessions and travel to conferences etc. where necessary so that people aren't out of pocket when on official business. Shoots this year have again been well-attended, with the County WA weekend in May being the largest I've seen for many years. As stated last year Chris is still looking to stand down from the Tournament Organiser's role after many years of service, however so far there are no names forthcoming although Chris has said that he is happy to assist during the first year to give an extended handover. We now have many tournaments (Target, Clout and now Flight) throughout the calendar and have made Penrith the main venue for the events. This helps with attracting archers from out of the County due to the ease of access via the main roads. Chris has said that he will continue to organise the Clout and Flight shoots, so it is just for the Target shoots that we need a replacement.

Thanks to Maryport Archers for hosting the County Championships again. It was very well run.

I'm afraid that I haven't been able to attend as many Squad sessions this year as I have in the past due to clashes with other commitments. One comment I have received from other archers is that they would like these to be planned a bit more in advance and have more notice. Hopefully we will be able to do this next year.

We have more coaches per archer in Cumbria than most other Counties now, however this does not seem to have manifested itself into more archers attending competitions, or an obvious improvement in the general standard of archery within the County. There are one or two notable exceptions who have made significant progress but generally I'm not seeing an improvement. This is disappointing considering the effort which we have put into running the coaching courses over the last few years.

We had an excellent performance at the NCAS Indoor this year with Cumbria winning the Recurve Team title. Well done Cumbria.

I am willing to stand for another year should the rest of the Committee be happy that I do so.

#### **Matters arising from Chairman's report**

It was reported that Archery GB are changing Coaching, so there's not going to be a Level III. This was explained at the course in Thirsk. Archery GB say you need a Senior Coach to run a Level I or Level II Coaching course.

It was commented that you don't need to be a Level III Coach to bring on a beginner.

Gary will organise a Level II course. If we had a Level III Coach, we could organise our own review panel.

A Senior Coach's role is to coaching Coaches.

Everything is changing from an Archery GB point of view. Please respond to surveys, they are looking to see what they can do for archers in clubs.

#### [County Coaching Organiser - Gary Pimblett](#)

We have ran one level one course this year and it was with a full capacity of 12 candidates, congratulations to all the Cumbrian coaches who passed.

I now have a full list of all coaches in Cumbria but it doesn't have there contact details. I am currently compiling a form to send to Stuart is he is happy to forward it to all club secretaries, if they would be kind enough to get all coaches to fill their details in and return it to myself. This means I can contact all coaches with any relevant information. If coaches also put on their renewal date I can also contact them 2 months before the date to make sure they are happy and have enough information on their forms.

As for the renewal panel news I am getting used to the ins and outs of it, the main thing I have learned is that all level one coaches are required to do at least 1 beginners course per year. This is not specifically an AGB requirement but as a panel it has been set as required.

I hope to run another level 1 next summer if anyone is interested.

#### [Matters arising from Coaching Organiser's report](#)

None.

#### [Vice Chair – June Houghton](#)

Nothing to report.

#### [Matters arising from Vice Chair's report](#)

None.

#### [Secretary - Stuart Burnett](#)

It's been a fairly busy year, with four committee meetings since the AGM in November 2017. We have tried to increase attendance at these meetings, and this has slowly improved throughout the year. The minutes of the meetings have been sent by email to the Club Secretaries, and the Committee members.

I have attended NCAS Committee Meeting on 12<sup>th</sup> May. I was unable to attend the NCAS Committee Meeting on 20<sup>th</sup> January, 17<sup>th</sup> March, 17<sup>th</sup> November. I was unable to attend the NCAS AGM on 17<sup>th</sup> March.

I have dealt with the various emails shown in the Correspondence list attached.

#### [Matters arising from Secretary's report](#)

None.

#### [Treasurer - Chrissey Burnett](#)

CCAA have made a profit during 2017-18. Affiliation fee income appears to have decreased, however this is due to timing of receiving and banking affiliation cheques at the end of the year 2017-18 and is inline with expected. Shoot income has increased significantly, thanks to Chris's efforts providing well supported County competitions. Coaching income is an overpayment from attending Archers which is intended to cover future Squad day guest speakers etc.

Expenditure on equipment has a slight decrease. Expenditure associated with County held shoots has increased due to increases in equipment hire, transport and venue hire. Equipment expenditure includes a new net for indoor competitions, Cumbria flag for competitions and AGM meeting room hire. Archers shoot expenses is decreased due to inter county shoots being held in Cumbria this year. Coaching costs have decreased. Cost of Squad training days are less due to no major external costs and guest coaches' costs were covered by attending archers.

Differences in the Shoot income and expenditure, compared with the shoot listing below, is due to the timings of payments between accounting periods.

I will attempt to answer any questions but I may have to review information in the records and provide a n answer after the meeting. Happy to stand again.

**NOTE: Table 2: Shoot listing V2 only updates the shoot listing to include venue hire invoices received after AGM and record status for County Champs (missed) (highlighted in green).**

**Table 1: County Treasurers Report – Income and Expenditure**

<b>Trading Position for the Year ending 30 September 2018</b>					
	<b>20017/18</b>	<b>2016/17 V2</b>	<b>2016/17 V1</b>	<b>2015/16</b>	<b>2014/15</b>
Current Account Balance 1 Oct	£17,152.53	£17,292.59	£17,292.59	£14,838.99	£13,199.39
Reserve Account Balance 1 Oct	£3,748.81	£3,748.29	£3,748.29	£3,746.42	£3,744.57
Total Cash at Start of the Year	£20,901.34	£21,040.88	£21,040.88	£18,585.41	£16,943.96
<b>Income</b>					
Affiliation Fees	£1,914.90	£2,126.75	£2,126.59	£3,339.75	£1,416.25
Coaching Income	£60.00	£0.00	£0.00	£0.00	£0.00
Shoot Income	£9,768.00	£7,173.50	£6,915.11	£5,762.10	£6,589.94
Grants, Sponsorship, Interest	£0.00	£0.00	£0.00	£0.00	£0.00
Reserve account interest	£1.70	£0.52	£0.52	£1.87	£1.85
<b>Total Income</b>	<b>£11,744.60</b>	<b>£9,300.77</b>	<b>£9,042.38</b>	<b>£9,103.72</b>	<b>£8,008.04</b>
<b>Expenditure</b>					
Equipment	£1,961.20	£2,405.82	£2,405.82	£2,264.72	£721.95
Officers Expenses	£0.00	£70.00	£70.00	£0.00	£222.00
Affiliation fees (to NCAS)	£0.00	£113.00	£113.00	£113.00	£0.00
Shoot Expenses	£5,143.65	£4,853.49	£5,069.10	£2,382.53	£4,093.64
Coaching Expenses	£0.00	£66.00	£66.00	£808.00	£340.00
Archers Shoot Expenses	£761.00	£1,932.00	£1,458.00	£1,080.00	£1,014.00
<b>Total Expenditure</b>	<b>£7,865.85</b>	<b>£9,440.31</b>	<b>£9,181.92</b>	<b>£6,648.25</b>	<b>£6,391.59</b>
<b>Profit during Year</b>	£3,878.75	<b>-£139.54</b>	<b>-£139.54</b>	<b>£2,455.47</b>	<b>£1,641.45</b>
Cash at Start of Year plus Profit	£24,780.09	£20,901.34	£20,901.34	£21,040.88	£18,585.41
Current Account Balance at 30 Sep	£21,029.58	£17,152.53	£17,152.53	£17,292.59	£14,838.99
Reserve Account Balance at 30 Sep	£3,750.51	£3,748.81	£3,748.81	£3,748.29	£3,746.42
Total Cash at End of the Year	£24,780.09	£20,901.34	£20,901.34	£21,040.88	£18,585.41

**Table 2: Shoot listing V2 (27/1/19)**

Shoot Analysis 2017/18	Alf Davies Memorial Head to Head (October 2017)	Combined Fita (Nov 2017)	Cumbria Indoor Portsmouth (Feb 2018)	Frost Bite (March 2018)	County Champs Outdoor (Open May 2018)	Cumbria FITA weekend (May 2018)	Clout Weekend (July 2018)	County Open Flight (Aug 2018)	Grand Northern NCAS shoot July 2018	5 Counties NCAS shoot October
Entries Senior	£1,300.00	£1,060.00	£930.00	£91.00	£310.00	£1,140.00	£1,350.00	£484.50	£1,068.00	
Entries Junior		£162.00	£216.00	£24.00	£88.00	£205.00		£60.50		
Raffle	£73.00	£81.00	£99.00				£73.00			
Sale of Badges							£10.00			
Camping						£145.00	£230.00		100	
Other									400	
<b>Total Income</b>	<b>£1,373.00</b>	<b>£1,303.00</b>	<b>£1,245.00</b>	<b>£115.00</b>	<b>£398.00</b>	<b>£1,490.00</b>	<b>£1,663.00</b>	<b>£545.00</b>	<b>£1,568.00</b>	<b>£0.00</b>
Prizes	£12.00									
Record Status fee	£50.00	£50.00	£25.00		£70.00	£85.00	£25.00	£25.00	£70.00	£70.00
Medals							£82.50			
Target Faces	£33.50	£19.00	£30.00			£24.00				
Venue Hire	£598.50	£598.50	£570.00	£0.00	£0.00	£300.00	£300.00	£150.00	£300.00	
Equip / Boss Hire	£160.00	£160.00	£160.00	£60.00	£130.00	£380.00	£80.00		£240.00	
Transport		£10.00								
Organisers Expenses										
Gifts		£22.49			£7.79		£40.00	£31.50	£32.00	
Judges' travel expenses	£100.99		£40.00			£40.00	£30.00	£20.00	£30.00	
Misc	£10.00	£14.38	£15.00			£10.00	£10.00			
(outdoor Camping cost)						£195.00	£280.00		£150.00	
<b>Total Expenditure</b>	<b>£964.99</b>	<b>£874.37</b>	<b>£840.00</b>	<b>£60.00</b>	<b>£207.79</b>	<b>£839.00</b>	<b>£847.50</b>	<b>£226.50</b>	<b>£672.00</b>	<b>£70.00</b>
Unpaid										
<b>Profit/Loss</b>	<b>£408.01</b>	<b>£428.63</b>	<b>£405.00</b>	<b>£55.00</b>	<b>£190.21</b>	<b>£651.00</b>	<b>£815.50</b>	<b>£318.50</b>	<b>£896.00</b>	<b>-£70.00</b>

### [Matters arising from Treasurer's report](#)

The NCAS 5 Counties competition shouldn't have a £70 loss. New Action: Chris and Chrissey to check.

As we have a lot of cash in the bank, it was suggested that we do something with the cash. It was suggested that we subsidise coaching for Archers. For example: set-up several sessions with Duncan and Alan. Some sessions would be specifically for Archers with Coaches there for support, and others would be specifically for Coaches, with Archers being there for the coaches to work with. There would have to be some ground rules set, so each group didn't take-over the other group's sessions.

It was also mentioned that there is WA two-day coaching course available. But Level I coaches would struggle to take the leap to Level II without extra support.

### [Tournament Organiser - Chris Battersby](#)

This year has been very busy as it was our turn to host the NCAS shoots which involve another 5 days of archery in the County and a load more paperwork resulting in one non record status shoot seven days of UK record status and four days of World record status.

The shoots in the county were all well attended except the Grand Northern which is a two day York/Hereford shoot and not as popular as the WA\Fita shoots but it was still a profitable shoot.

It was pleasing to see at the inter county/5 counties shoot Cumbria archers doing well and winning trophies makes the TO's job more rewarding. The best attended shoot was the NCAS Indoor Champs with the equivalent of 126 archers attending.

Help with moving the equipment to the venues has improved so if we can keep this up the work load is much easier and less onerous.

Archery GB are changing the documentation methods from the current booklet which is sent out to putting it all on their website where TO's can get what is required for each shoot and return it all via email which I have been trying out and it seems to be working well plus it reduces my time doing the results. Another new method of doing the results is using the Ianseo app which looks like becoming mandatory for all record status shoots particularly WA and Head to Heads. This app produces all the reports that AGB need in the right format especially for the new Ranking system.

I think I started doing this job in the late 90's so have now decided that I will not be looking to be re-elected for this post but if allowed I would still like to organise the Clout and Flight shoots for the county. Whoever takes over I will need to work with them next year so as to keep the record status on our shoots otherwise they will be lost. I am happy to do this. Also provided the venues are not changed the current ones are booked up to the end of 2020 and all the record status shoots for 2019 have been granted.

I have enjoyed the challenge of TO and hope that the quality of our shoots have proved popular with the County archers as my aim was to give us all the best chances of getting the various awards available without leaving the county.

I would still like to finish with my usual moan entry forms why do Cumbria archers not like filling them in.

### [Matters arising from Tournament Organisers report](#)

The entry fee for NCAS competitions has been set at £5. £1 of that went to NCAS and the other £4 went to the County hosting the competition. This was changed at the NCAS meeting on 16<sup>th</sup> November

2018, so the full £5 goes to the County, the overall cost will be paid by NCAS up to £1200. If there are any cost over that, they will be paid by the County out of the entry fees received.

Chris added that the Ianseo app is free. There is a course available at Lilleshall, for £40 in how to use it. It is a good system. He is sure that the app works offline. Tony George has written an “idiots guide”.

There was a question raised about Record status competitions. The record status is granted to the person organising the competition (based on their past record of organising competitions). Chris’s name is on the forms already, but another name needs to be added, so that we carry on the record status. Chris will still be available to be a Judge.

### County Squad Manager – Jeff Higham

I am beginning to see the light at the end of the tunnel. We have decent team in Compound and Recurve. The quality coming through in Recurve is great. There are some great archers, the problem will be picking a team because there be so many to choose from. There is talent and enthusiasm in our County, we are going to have a great year.

The only question is, why can’t we do more as a County Team? There’s only one competition so far.

### Matters arising from Squad Manager report

Chris said that Sharon Tideswell is discussing the future of the Pentangle competition with one part of Yorkshire and DNAA. She is asking for a meeting to decide what to do. There has been no answer from Scotland. It could be changed to an indoor team shoot, but there are only so many weekends available. Keep on with doing squad days.

Chris also said that there will be 2 or 3 Clout Squad days, including a “try it out” session.

Andy added that the intercounty Clout will not be at Driffield next year, it will be at York Archers, just off the A64.

It was suggested that we could send “a team” to a competition. We don’t have to just send a team to a team event, we could pick another competition and go as a team, there just would be a team prize.

Geoff added that he has organised for Jackie Wilkinson to be at the next Squad Day, on 16<sup>th</sup> February 2019, to discuss the Psychology for competitions. Jackie charge for the day was agreed.

Geoff also said that he hadn’t been involved with the selections for the Royal Tox this year. Stuart explained that there hadn’t been a request to the County for names of archers this year, some archers had been contacted directly. Stuart will involve Jeff if a request is received next year.

### County Records – Craig Benson

This year’s county records are broken up as follows

14 indoor, 15 flight, 5 clout, 9 field, 47 target. Total 90

Broken down in to clubs as follows.

Eagle Bowmen 27

Millom 17

Morecambe Bay 13

Kendal 10

Maryport 10

Keswick 8

Hedley Wood 4

Beacon 1

A slight change for next year will be that a best score certificate will be handed out at the AGM, this means you can claim multiple records for the same round but you will only receive one certificate for your highest score that year.

A reminder again that results sheets need to have all the relevant information on them, this includes the age group of juniors and the archers club, people have missed out again this year, due to missing basic information.

### [Matters arising from County Records report](#)

There have been 82 records shot over the year. 6 Indoor, 15 Flight, 5 Clout, 9 Field, and 47 outdoor. In a change to previously, one certificate will be printed at the end of the year for each record, because they were changing so often.

Make sure you put all your information on the score sheet, so it is easy to identify you as a County Archer, so you don't miss out on a record.

### [Child Protection - Jim Skivington](#)

No Report.

### [Public Relations – Beks Parry](#)

The County Website has been and continues to be updated on a regular basis showing the latest competitions across the County clubs, any relevant news, updates and info. The latest photos and videos are published on Flickr with a selection being put on the front page, with a link to the full albums.

The Facebook page is well engaged with above 280 following and frequently 300-400 people engaging in the photos and posts. We also get various messages sent asking about competitions and clubs etc.

It seems people make full use of the website and we have had some interest from numerous people looking for a local club, so we have been able to point them in the right direction. It's also good to know people spot the mistakes and let me know so I can amend as necessary. Various clubs contact me regularly with updates which is really good. It would be great to have the entry forms for all the competitions well in advance from every club. Most competition results are sent through very promptly but again not all clubs are quite so efficient.

If anyone has anything for the website the best email address to use [cumbriaarchery@gmail.com](mailto:cumbriaarchery@gmail.com)

I have some ideas of other things for the website for example including information on all the various badges etc that are available to win at various competitions, making the pages mobile friendly and I would still like to have a photo of the committee members with a few sentences about each person. If we have someone new joining the committee it would be good to do a small feature introducing that person.

I would like to be able to celebrate the County team more via social media – by publishing the list of those who have been selected to represent CCAA in the various competitions we do. As a Club Secretary it would be nice to be able to send an email out to our club members to congratulate those who have been picked so the rest of the club know too. Also having a full list of the Squad days well in advance would be good to publish so folk can keep those dates clear in the diaries.

### **Competition Survey**

We sent out a survey via Facebook and email to ask people what type of competition they would like to see being hosted in the County. We had 42 responses of which 33 were generated from Facebook and only 9 were generated from an email being sent out. General overall results follow on the next pages. If any club would like me to filter anything in particular from the results then I can do on request.

### [Matters arising from NCAS Reps report](#)

Everyone agreed that Beks had done a great job with all the photographs on the web site.

It was suggested that we could add some information about the County Fees to the web site. It was also suggested that a password protected page could be added, for Club Secretaries, for key information.

New Action: Beks to look into setting-up this page.

### [Junior Officer – Ashleigh Dixon](#)

No report.



## NCAS Rep – Andy Carr

I have attended all the meetings this year at Wetherby although it has not been so busy.

The main items talked about this year were expenses for Judges through the various processes of becoming a judge, uniform and attending mandatory conferences.

The policy re grants for archers representing their country has also been modified by changing the number of grants per archer per year to 3 but on a sliding scale e.g. £150, £100 and £50. Andrew Neal has stated that he has booked York Archers ground for next years inter county clout champs so no long journeys to Driffield.

Yorkshire will be hosting a coach conference in April next year similar to the one this year in Cheshire.

We now have four Cumbria representatives on the NCAS committee which gives us a slightly louder voice so we must be vigilant for any places on the committee coming vacant.

To finish on a high note Chris Battersby was elected President of NCAS for the next five years

## Matters arising from NCAS Reps report

None.

## Election of Officers

<b>OFFICER POSITION</b>	<b>PRESENT POSITION HELD BY</b>	<b>NOMINATIONS</b>	<b>PROPOSED BY / SECONDED BY</b>	<b>Result</b>
<b>CHAIRMAN</b>	Simon Degler	Simon Degler	Chrissey Burnett / Alison McCulloch	Carried Unanimously
<b>VICE CHAIRMAN</b>	June Houghton	June Houghton	Chris Battersby / Alison McCulloch	Carried Unanimously
<b>SECRETARY</b>	Stuart Burnett	Stuart Burnett	Chris Battersby / Ada Newell	Carried Unanimously
<b>TREASURER</b>	Christine Burnett	Christine Burnett	Alison McCulloch / Chris Battersby	Carried Unanimously
<b>COUNTY COACH ORGANISER</b>	Gary Pimblett	Gary Pimblett	Chris Battersby / Andy Carr	Carried Unanimously
<b>TOURNAMENT ORGANISER</b>	Chris Battersby	<b>See matters arising below</b>		
<b>COUNTY SQUAD MANAGER</b>	Jeff Higham	Jeff Higham	Simon Degler / Ada Newell	Carried Unanimously
<b>COUNTY RECORDS</b>	Craig Benson	Craig Benson	Chrissey Burnett / June Houghton	Carried Unanimously
<b>CHILD PROTECTION</b>	Jim Skivington	Jim Skivington	Stuart Burnett / Alison McCulloch	Carried Unanimously
<b>PUBLIC RELATIONS</b>	Beks Parry	Beks Parry	Alison McCulloch / Ada Newell	Carried Unanimously
<b>JUNIOR OFFICER</b>	Ashleigh Dixon	None.		
<b>NCAS REP</b>	Andy Carr	Andy Carr	Chris Battersby / Tony Tidswell	Carried Unanimously
<b>Honorary President</b>	Tony Tidswell	<i>Elected in 2017, so not due for re-election until 2020</i>	N/A	N/A

### Matters arising from Election of Officers

After a lengthy debate, Chris has agreed to stay-on as Tournament Organiser for another year. Lorraine Smyth and David Poole to help with Entries, Results, Work Parties, Judges and Setting-up, but Lorraine can only help with the indoor shoots. Chris to add the extra name(s) on the application forms and add where the documentation goes to, which will carry-on the record status for the shoots. New Action: Chris to update the application forms.

Ashleigh hadn't indicated if she would be willing to stand again. The position would be reviewed at the next committee meeting. New Action: Stu to include in agenda for the next committee meeting.

### AOB

#### Alf Davies Memorial Shoot

Chris has reviewed the format of the Head to Head, and proposes to take out the 'first round losers' match, because people get confused and it is not representative for all bow styles.

#### NCAS Indoor Championship

Chris announced that there will now be Trophies for County Recurve Team, Club Compound Team, Club Recurve Team as well as County Team.

#### Club Teams

Paul McCulloch suggested that there could be Club Teams at County competitions.

#### Trophies

Alison asked about shield trophies that have run-out of space. It was agreed that the County would pay for a new plate to be put on the back of the trophy, for new names.

#### Bow Weighing

Jeff raised a problem that different bow scales show the weight of his bow as significantly different. Chris answered that it is okay, as long as the bow scale used by a judge doesn't show his bow as greater than 60lbs, and the bow scale has been calibrated at that point.

Meeting Closed at 7pm

Date of next meeting to be confirmed.

Action No.	Description	Who	Progress
18	The Coaching courses are dependent on other people being available to deliver the coaching. This delivery team is a tiny group of people. Ask NCAS to look at this.	Stuart / Chris	Update: CCAA to ask Alan Wills to run a Professional Coaching day for Recurves in 2018.
35	Ask Club Secretaries to provide a secondary contact person's email address.	Stuart	Complete.

### 2017 AGM Actions

Action No.	Description	Who	Progress
38	It was agreed that a note would be put on the County web site, to encourage archers to become judges.	Beks	Complete.
39	Check what (if any) qualifications are required	Chris	Complete.

	for the Regions Coaching Officer role.		
40	Ask Club Secretaries to propose someone to take-over the Tournament Organiser role	Stuart	Complete.
41	Rule 23 of the Constitution to be updated to say to have at least 4 Committee meetings per year plus the AGM.	Stuart	Complete.
42	Arrange Work Parties in advance of shoots.	Chris & Stuart	Complete.
43	Add agenda item about Work Parties, and ask Club Secretaries for their help.	Stuart	Complete.

#### **New 2018 AGM actions**

<b>Action No.</b>	<b>Description</b>	<b>Who</b>	<b>Progress</b>
78	Check to see why the NCAS 5 Counties competition shows a £70 loss.	Chris and Chrissey	New.
79	Look into setting-up a password protected page, with key information i.e. County fees, only accessible by Club Secretaries.	Beks	New.
80	Update application forms, to add Lorraine and David.	Chris	New.
81	Include the role of Junior Officer in the agenda of the next meeting	Stu	New

## Appendix A

Summary of County Secretary's Correspondence

## Correspondence Received:

From:	Subject:	Date:
Ann Shepherd	NCAS Meetings	All year
Chris Battersby	CCAA Flag	Dec 17
Sarah Knowles	2 <sup>nd</sup> contact for Millom	Dec 17
Ann Shepherd	NCAS coach conference	Dec 17
Hugh Skilling	Egertec promotion	Dec 17
Beks Parry	CCAA Website	Jan 18
Ian Robinson	New Secretary for Morecambe Bay Archers	Jan 18
Adrian Bishop	Returning an old trophy	Jan 18
Derek Harrison	Beginners course enquiry	Jan 18
Chris Battersby	Field Shooting Day in February	Feb 18
Archery GB	GDPR update	Feb 18
Archery GB	Archery GB Competition Review Workshops	Feb 18
English Archery Federation (EAF)	Team Selection Events	Feb 18
Freya Wise	Squad Day enquiry	Feb 18
Jeff Higham	Squad Days on 24 <sup>th</sup> March, 22 <sup>nd</sup> April	Feb 18
Kim Bradshaw, Queen Elizabeth School, Kirkby Lonsdale	Easter Multi Sports Camp	Mar 18
Ailsa Wood	New Secretary for Bowmen of Hedleywood	Mar 18
Roger Payne	Pro-rata fees enquiry	Mar 18
Ann Shepherd	Archery GB AGM Fees increase	Apr 18
Simon Degler	New national Longbow and Barebow rankings league in association with AGB	Apr 18
Catherine Lithgow	Offer of archery equipment no longer used.	Apr 18
Clare Harford Commercial Director Countryman Fairs Limited	Lowther Show	May 18
Alison Hunter	Beacon Archers Email Competition	May 18
Archery GB	Volunteer Survey	May 18
Archery GB	Sport80 Access	May 18
Beks Parry	Club Secretaries information	June 18
Chris Battersby	Membership Form and Privacy Policy	June 18
Lee Ford	Offer of archery equipment for sale	July 18
Matt Hearn	CCAA Tournament Organiser	July 18
Beks Parry	New Secretary for Bowmen of Hedleywood	July 18
Chris Battersby	NCAS Intercounty Junior and Senior shoots	Aug 18
Jeff Higham	Squad Day 19 <sup>th</sup> Aug	Aug 18
Jeff Higham	NCAS Intercounty Junior and Senior Squads	Aug 18
Beks Parry	Clout Squad enquiry	Aug 18
Roger Payne	New Secretary for Vickers Archery Club	Aug 18
Archery GB	Coaching Workshop in Thirsk	Aug 18
Gary Pimblett	Archery GB Winter Training	Aug 18
Mark Gill	Cancelling Kendal Albion	Aug 18
Jeff Higham	Squad Day 23 <sup>rd</sup> Sept	Sept 18
Archery GB	Secretaries Newsletter	Sept 18
Beks Parry	Competition Survey	Sept 18
Jeff Higham	Squad Days	Sept 18
Beks Parry	Add a link to CCAA web site	Oct 18
Ann Shepherd	NCAS Junior Postal League	Oct 18
Jeff Higham	Squad Day 10 <sup>th</sup> Nov	Nov 18
Rich Mitchell	Indoor Comp on 18 <sup>th</sup> Nov	Nov 18

## Correspondence Sent

Most of the above have been forwarded on as appropriate. The additional messages I have sent are:

To:	Subject:	Date:
Club Secretaries & CCAA Committee	Minutes of AGM	Jan 18
Club Secretaries & CCAA Committee	Notice of CCAA Committee meetings	All year
Club Secretaries & CCAA Committee	Minutes of CCAA Committee meetings	All year
Club Secretaries & CCAA Committee	Notice of CCAA AGM - Sunday 29th November	Nov 18
Ann Shepherd	Bow Scale Calibration	Dec 17
Club Secretaries & CCAA Committee	Help to move Equipment for Shoots	All year
Archery GB	Update CCAA Web site address in magazine	Nov 18

<b><u>2018 NEW COUNTY RECORDS</u></b>						
<b><u>INDOOR TARGET</u></b>						
<b><u>STAFFORD</u></b>						
<u>GENTS COMPOUND</u>	ANDY CARR	EAGLE BOWMEN	662	18/03/2018	GREEN LANE ARCHERS	
<b><u>WORCESTER</u></b>						
<u>GENTS COMPOUND</u>	MATT HEARN	MARYPORT AC	299	24/03/2018	SQUAD DAY EAMONT BRIDGE	
<b><u>PORTSMOUTH</u></b>						
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	511	18/11/2018	NCAS INDOOR	
<u>U12 GENTS BAREBOW</u>	LUCA SCOTT	MORECAMBE BAY	292	18/11/2018	NCAS INDOOR	
<u>U14 GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	564	18/11/2018	NCAS INDOOR	
<u>U12 LADIES COMPOUND</u>	RUBY BIRKS	MILLOM ARCHERS	513	18/11/2018	NCAS INDOOR	
<b><u>WA COMBINED</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	1115	25/11/2018	CCA	
<u>LADIES BAREBOW</u>	LAURA HINDLE	BOWMEN OF HEDLEY WOOD	629	25/11/2018	CCA	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1112	25/11/2018	CCA	
<b><u>WA 18M</u></b>						
<u>LADIES BAREBOW</u>	LAURA HINDLE	BOWMEN OF HEDLEY WOOD	299	25/11/2018	CCA	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	558	25/11/2018	CCA	
<b><u>WA 25M</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	562	25/11/2018	CCA	
<u>LADIES BAREBOW</u>	LAURA HINDLE	BOWMEN OF HEDLEY WOOD	330	25/11/2018	CCA	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	554	25/11/2018	CCA	
<b><u>FIELD</u></b>						
<b><u>FITA 24 UNMARKED COURSE</u></b>						
<u>LADIES TRADITIONAL</u>	SUSAN GILL	KENDAL BOWMEN	96	13/10/2018	KENDAL FIELD	
<b><u>FITA 24 MARKED COURSE</u></b>						
<u>LADIES TRADITIONAL</u>	ADA NEWELL	KENDAL BOWMEN	80	14/10/2018	KENDAL FIELD	

<u>LADIES AFB</u>	LAURA HINDLE	BOWMEN OF HEDLEY WOOD	91	14/10/2018	KENDAL FIELD	
<u>GENTS TRADITIONAL</u>	MARTIN LEONARD	MORECAMBE BAY	155	14/10/2018	KENDAL FIELD	
<u>GENTS AFB</u>	MARK GILL	KENDAL BOWMEN	114	14/10/2018	KENDAL FIELD	
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	374	14/10/2018	KENDAL FIELD	
<b><u>FITA 24 COMBINED</u></b>						
<u>LADIES TRADITIONAL</u>	ADA NEWELL	KENDAL BOWMEN	154	14/10/2018	KENDAL FIELD	
<u>GENTS AFB</u>	MARK GILL	KENDAL BOWMEN	239	14/10/2018	KENDAL FIELD	
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	741	14/10/2018	KENDAL FIELD	
<b><u>OUTDOOR TARGET</u></b>						
<b><u>AMERICAN</u></b>						
<u>GENTS RECURVE</u>	KEVIN HODKINS	MORECAMBE BAY	786	31/07/2018	MORCAMBE CLUB	HELD SINCE 1984
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	798	31/07/2018	MORCAMBE AMERICAN	
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	462	08/07/2018	MARYPORT CLUB	
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	520	22/07/2018	MARYPORT CLUB	
<b><u>WESTERN</u></b>						
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	399	05/08/2018	MARYPORT CLUB	
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	522	01/09/2018	MARYPORT CLUB	
<b><u>YORK</u></b>						
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	1214	13/05/2018	COUNTY CHAMPS MARYPORT	HELD SINCE 1993
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	1250	22/07/2018	GRAND NORTHERN	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1162	05/08/2018	CHESHIRE WEEKEND	
<b><u>DOUBLE HEREFORD</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	2396	22/07/2018	GRAND NORTHERN	
<b><u>NATIONAL</u></b>						
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	386	11/08/2018	MARYPORT CLUB	HELD SINCE 1993
<b><u>SHORT JUNIOR NATIONAL</u></b>						
<u>JUNIOR GENTS BAREBOW</u>	LUCA SCOTT	MORECAMBE BAY	447	10/05/2018	MORECAMBE CLUB	
<b><u>SHORT NATIONAL</u></b>						
<u>JUNIOR GENTS BAREBOW</u>	LUCA SCOTT	MORECAMBE BAY	150	23/09/2018	MORECAMBE CLUB	

<b><u>WARWICK</u></b>						
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	430	01/06/2018	BEACON POSTAL	HELD SINCE 1998
<u>GENTS RECURVE</u>	KEVIN HODKINS	MORECAMBE BAY	424	01/06/2018	BEACON POSTAL	HELD SINCE 1996
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	428	01/06/2018	BEACON POSTAL	
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	246	15/07/2018	MARYPORT CLUB	
<b><u>SHORT WARWICK</u></b>						
<u>JUNIOR GENTS BAREBOW</u>	ZACHARY PROBERT	MORECAMBE BAY	51	01/06/2018	BEACON POSTAL	
<u>U16 GENTS COMPOUND</u>	JAYDEN JINKS	MORECAMBE BAY	354	21/06/2018	MORCAMBE CLUB	
<b><u>JUNIOR WARWICK</u></b>						
<u>JUNIOR GENTS BAREBOW</u>	LUCA SCOTT	MORECAMBE BAY	149	01/06/2018	BEACON POSTAL	
<u>JUNIOR LADIES COMPOUND</u>	SARAH RICHARDSON	BEACON ARCHERS	392	01/06/2018	BEACON POSTAL	
<b><u>SHORT JUNIOR WARWICK</u></b>						
<u>JUNIOR GENTS BAREBOW</u>	LUCA SCOTT	MORECAMBE BAY	243	26/04/2018	MORECAMBE CLUB	
<b><u>WINDSOR</u></b>						
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	568	24/06/2018	KESWICK WINDSOR	
<u>LADIES BAREBOW</u>	TALLIE WEBB	MARYPORT AC	674	18/08/2018	BEACON PAIRS	
<b><u>WINDSOR</u></b>						
<u>JUNIOR GENTS COMPOUND</u>	ALFIE RIDDING	MILLOM ARCHERS	928	22/09/2018	BARNSLEY	
<b><u>BRISTOL II</u></b>						
<u>U16 GENTS BAREBOW</u>	ZACHARY PROBERT	MORECAMBE BAY	150	13/05/2018	COUNTY CHAMPS MARYPORT	
<b><u>BRISTOL III</u></b>						
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1288	08/07/2018	LILLESHELL	HELD SINCE 1998
<b><u>BRISTOL V</u></b>						
<u>U12 LADIES COMPOUND</u>	RUBY BIRKS	MILLOM ARCHERS	1102	13/05/2018	COUNTY CHAMPS MARYPORT	
<b><u>WA 50M 720 ROUND</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	646	15/09/2018	AUTUMN NIP	
<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	676	15/09/2018	AUTUMN NIP	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	644	19/05/2018	ECCLES	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	661	23/09/2018	BARNSLEY	
<b><u>DOUBLE WA 50M 720 ROUND</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	1279	15/09/2018	AUTUMN NIP	



<u>GENTS COMPOUND</u>	MICHAL TROJEK	EAGLE BOWMEN	1351	15/09/2018	AUTUMN NIP	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1278	19/05/2018	ECCLES	
<b><u>WA 70M 720 ROUND</u></b>						
<u>GENTS BAREBOW</u>	IVOR WELSH-NELSON	KESWICK ARCHERS	301	15/09/2018	AUTUMN NIP	
<u>LADIES LONGBOW</u>	ADA NEWELL	KENDAL BOWMEN	123	15/09/2018	AUTUMN NIP	
<u>GENTS LONGBOW</u>	KEN WILCOCK	KESWICK ARCHERS	296	15/09/2018	AUTUMN NIP	
<b><u>DOUBLE WA 70M 720 ROUND</u></b>						
<u>GENTS BAREBOW</u>	IVOR WELSH-NELSON	KESWICK ARCHERS	572	15/09/2018	AUTUMN NIP	
<u>LADIES LONGBOW</u>	ADA NEWELL	KENDAL BOWMEN	215	15/09/2018	AUTUMN NIP	
<u>GENTS LONGBOW</u>	KEN WILCOCK	KESWICK ARCHERS	558	15/09/2018	AUTUMN NIP	
<b><u>WA 60M</u></b>						
<u>U16 GENTS RECURVE</u>	PATRICK NEWELL	KENDAL BOWMEN	399	15/09/2018	AUTUMN NIP	
<b><u>DOUBLE WA 60M</u></b>						
<u>U16 GENTS RECURVE</u>	PATRICK NEWELL	KENDAL BOWMEN	777	15/09/2018	AUTUMN NIP	
<b><u>METRIC V</u></b>						
<u>JUNIOR LADIES COMPOUND</u>	RUBY BIRKS	MILLOM ARCHERS	1203	26/05/2018	CCAA FITA WEEKEND	
<b><u>METRIC III</u></b>						
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1368	26/05/2018	CCAA FITA WEEKEND	
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1406	07/07/2018	LILLESHALL	
<b><u>METRIC II</u></b>						
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	1357	26/08/2018	YORK ARCHERS	
<b><u>DOUBLE METRIC II</u></b>						
<u>JUNIOR GENTS COMPOUND</u>	DRU RIDDING	MILLOM ARCHERS	2712	26/08/2018	YORK ARCHERS	
<b><u>CLOUT</u></b>						
<b><u>IMPERIAL ONE WAY SINGLE</u></b>						
<u>LADIES COMPOUND</u>	STEFANIE PROBERT	MORECAMBE BAY	109	30.09/2018	KENDAL CLOUT	
<b><u>IMPERIAL TWO WAY SINGLE</u></b>						
<u>U14 GENTS COMPOUND</u>	BRADLEY RIDPATH	EAGLE BOWMEN	79	10/06/2018	EAGLE BOWMEN CLOUT	
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	94	10/06/2018	EAGLE BOWMEN CLOUT	
<b><u>IMPERIAL TWO WAY DOUBLE</u></b>						
<u>LADIES COMPOUND</u>	ALLISON McCULLOCK	EAGLE BOWMEN	167	10/06/2018	EAGLE BOWMEN CLOUT	

<b><u>DBL DOUBLE ONE WAY IMPERIAL</u></b>						
<u>LADIES COMPOUND</u>	STEFANIE PROBERT	MORECAMBE BAY	341	30.09/2018	KENDAL CLOUT	
<b><u>FLIGHT</u></b>						
<b><u>RECURVE TARGET BOW N/E 50LB</u></b>			YARDS	FEET	INCHES	
<u>SENIOR GENTS</u>	CHRIS BATTERSBY	EAGLE BOWMEN	382	1	3	CCAA FLIGHT 5/8/18
<u>SENIOR GENTS</u>	CHRIS BATTERSBY	EAGLE BOWMEN	400	2	1	NCAS FLIGHT 12/8/18
<u>SENIOR GENTS</u>	CHRIS BATTERSBY	EAGLE BOWMEN	426	0	2	NATIONAL FLIGHT 19/8/18
<u>SENIOR LADIES</u>	JUNE HOUGHTON	KESWICK ARCHERS	277	2	2	NATIONAL FLIGHT 19/8/18
<b><u>RECURVE TARGET BOW UNLIMITED</u></b>						
<u>SENIOR GENTS</u>	CHRIS BATTERSBY	EAGLE BOWMEN	413	1	11	NCAS FLIGHT 12/8/18
<u>SENIOR GENTS</u>	CHRIS BATTERSBY	EAGLE BOWMEN	418	2	11	NATIONAL FLIGHT 19/8/18
<u>SENIOR LADIES</u>	JUNE HOUGHTON	KESWICK ARCHERS	262	0	4	NCAS FLIGHT 12/8/18
<u>SENIOR LADIES</u>	JUNE HOUGHTON	KESWICK ARCHERS	277	1	11	NATIONAL FLIGHT 19/8/18
<b><u>RECURVE TARGET BOW N/E 35LB</u></b>						
<u>SENIOR GENTS</u>	NEIL DENT	EAGLE BOWMEN	327	0	11	CCAA FLIGHT 5/8/18
<u>SENIOR LADIES</u>	JUNE HOUGHTON	KESWICK ARCHERS	273	0	10	NATIONAL FLIGHT 19/8/18
<b><u>AMERICAN LONGBOW N/E 50LB</u></b>						
<u>SENIOR GENTS</u>	ROLAND CARGILL		248	1	2	CCAA FLIGHT 5/8/18
<b><u>COMPOUND TARGET N/E 45LB</u></b>						
<u>SENIOR GENTS</u>	ANDY CARR	EAGLE BOWMEN	595	2	10	CCAA FLIGHT 5/8/18
<b><u>ENGLISH LONGBOW N/E 50LB</u></b>						
<u>JUNIOR GENTS</u>	PATRICK NEWELL	KENDAL BOWMEN	135	2	8	CCAA FLIGHT 5/8/18
<b><u>ENGLISH LONGBOW N/E 50LB</u></b>						
<u>SENIOR LADIES</u>	ANGELA CARGILL	EAGLE BOWMEN	202	2	9	CCAA FLIGHT 5/8/18
<b><u>ENGLISH LONGBOW UNLIMITED</u></b>						
<u>SENIOR LADIES</u>	ANGELA CARGILL	EAGLE BOWMEN	202	0	5	CCAA FLIGHT 5/8/18