

Cumbria County Archery Association



Cumbria County Archery Association
Annual General Meeting

Minutes

Held on 24th November 2013 at Penrith Leisure Centre.

Those Present

Name	Club	Name	Club
Christine Burnett	Sellafield	Chris Battersby	Eagle Bowmen
Ian Robinson	Bowmen of Holme	Lorraine Smyth	Kendal Bowmen
Craig Benson	Kendal Bowmen	Freya Wise	Kendal Bowmen
Jim Skivington	Sellafield	Tony Tideswell	Kendal Bowmen
Glyn Williams	Kendal Bowmen	Andy Carr	Eagle Bowmen
Simon Degler	Sellafield	Derek Hinchcliff	Keswick
Robert Edmondson	Keswick	Philip Hopley	Bowmen of Furness
June Houghton	Keswick	Ken Wilcock	Eagle Bowmen
Stuart Burnett	Sellafield		

Apologies

Tim Swane

Gary Pimblett

Paul McCulloch

Alison Hunter

Minutes of the previous meeting

The minutes of the previous AGM held on 25th November 2012, were reviewed for accuracy. These minutes were approved.

Matters Arising

There were no actions from the previous AGM.

The actions from the previous meeting (in March) were reviewed. All but one of the actions were closed. See Actions list below.

There were no other matters arising.

Correspondence

See Appendix A below.

Officers Reports -

[Chair - Simon Degler](#)

Recently this year Alf Davies died after a long illness. Alf had a huge influence and impact on archery in the UK, but not as an archer! In fact Alf was not a very good archer himself, however he had an ability to spot and nurture talent. The likes of Darren Phizaklea, Alan Wills and Jon Shales (to name but a few) would not have achieved what they have without his influence. Alf was President of GNAS and he delivered the World Junior Archery Championships at Lilleshall. He will be sadly missed.

Last year we had a disciplinary incident which was raised up to County level. For the record I did try to hold a meeting with both Cockermonth Company of Archers and the two people involved with the disciplinary, however this met with a refusal from Cockermonth. I was therefore unable to bring the matter to a satisfactory conclusion for all parties concerned, and now the whole issue has been raised with Archery GB. This is something which I had desperately tried to avoid. In case you're not aware Archery GB spends tens of thousands of pounds on dealing with internal Club squabbles. This money could be better spent on furthering archery in the Country, like funding additional archers to international shoots, coaching grants, or anything more productive than arbitrating squabbles. We do this sport for the love of Archery. Let's not lose sight of that, and try to sort out any disagreements between us rather than waste our Archery GB subs which could be better spent elsewhere.

Congratulations to Alan Wills who is ranked No2 in the UK this year and won the Grand Prix Finals, despite a total lack of funding. Well Done Alan. We asked Clubs to offer Alan some support towards his expenses now that he has lost all his Lottery Funding. I must say that I am a little disappointed that only two clubs offered any support. Considering that Alan is an ambassador for the sport and has supported County events and helped many archers throughout the County, I feel that for only two Clubs to offer support was a little mean. Despite this Alan was extremely grateful for that assistance.

I'd like to give thanks to the committee members who have worked tirelessly over the last year. Paul has managed to create a new lease of enthusiasm in the County Squad and has managed to pull together a new team strip. I have been on the County Team now for 20 years and I can honestly say that this is the first year that we've actually looked like a team. All we need now are the results to go with the strip, which I'm sure will come.

We have run a Level1 coaching course and are currently running a Level 2 course, and we even ran a session for existing coaches to help share tips and pointers.

I tried to arrange a session with Duncan Busby for Compound archers, however the dates he had available at the time all clashed with existing County events. I'll try again over the next year.

I'd like to thank Jim for his sterling efforts around the County which have resulted in the formation of two new clubs within the County. This is bringing the sport into new catchment areas and also will help bring more funds into the County coffers.

Tim is looking to step down as County Treasurer after many years in the post. Under his tenure County funds have increased steadily (due to his careful financial management) which now allows us to offer assisted travel to Inter-County events, assist County members in coaching course expenses. Tim will leave the role with the County in a very healthy position.

Last, but not least I'd like to thank Chris for his efforts as Tournament Organiser. He really is Mr Nike! He just gets on and does it, and does it very well. For those who don't know Chris was nominated for an award for services to archery at the Archery GB AGM. Unfortunately he was piped to the award by Jon Nott who runs the Grand Prix series.

To close then, despite not having a great year with respect to Inter-County results, I feel that we have made progress and created a level of momentum not seen for a long time. I hope that we can continue with that momentum and move forward in the future.

Simon Degler

Vice Chair - Glyn Williams

It has been a year of mixed emotions from the loss of our Honorary President and past Chairman Alf Davies to the Highs of Alan Wills Bronze Medal in the World Field Championships. I would like to thank all members of the committee for their help over the last 12 months and in particular I would like to highlight the work of Chris Battersby who on top of his normal workload also successfully hosted the 5 Counties shoot and the NCAS indoor.

Given my current and future commitments I am unable to do justice to the role of Vice Chairman and will not be standing for re-election.

Glyn Williams

Secretary - Stuart Burnett

In addition to dealing with the correspondence listed above, I have attended NCAS Committee Meeting and AMG in March. I attended the Archery GB AGM on 20th April. Minutes of all meetings have been circulated by email.

We held a County Committee meeting on 4th March. Minutes and actions were distributed following that meeting.

Sadly, I attended the Funeral of Alf Davies at the end of June. There was good attendance from Sellafield Archery Club, within the County and from ArcheryGB.

More recently, I attended the ArcheryGB Governance Review meeting in Newcastle-upon-Tyne on 28th October.

On a personal level, I have been proud to represent the County in competitions this year. Particularly, when shooting at the Northern Counties Clout Competition at Harrogate in September. As part of the County Team we won the Compound Team trophy – the first time in a long time that it didn't go to Yorkshire! Congratulations to everyone who has competed at the other shoots as part of the County Team, we have done well; and looked like a team thanks to Paul and many others for organising the team clothing.

I am happy to continue as County Secretary for another year.

Treasurer - Tim Swane

Trading Position for the Year ending 30 September 2013

	2012	2013
Current Account Balance 1 Oct 12	£ 8,045.16	£10,084.42
Reserve Account Balance 1 Oct 12	£ 3,739.48	£ 3,741.38
Total Cash at Start of the Year	£11,784.64	£13,825.80
Income		
Affiliation Fees	£ 1,432.25	£1,807.00
Coaching Income	£ 500.00	£ 209.00
Shoot Income	£ 5,003.00	£5,276.02
Grants, Sponsorship, Interest	£ 101.90	£ 336.50
Total Income	£ 7,037.15	£7,628.52
Expenditure		
Equipment	£ 131.16	£ 655.99
Officers Expenses	£ 29.00	£ 52.00
Shoot Expenses	£ 3,675.83	£ 4,397.84
Coaching Expenses	£ 1,000.00	£ 1,249.02
Archers Shoot Expenses	£ 160.00	£ 1,180.00
Total Expenditure	£ 4,995.99	£ 7,534.85
Profit during Year	£ 2,041.16	£ 93.67
Cash at Start of Year plus Profit	£13,825.80	£13,919.47
Current Account Balance at 30 Sep 13	£10,084.42	£10,176.59
Reserve Account Balance at 30 Sep 13	£ 3,741.38	£3,742.88
Total Cash at End of the Year	£13,825.80	£13,919.47

Having decided not to put the fees up and with some of the expenditure that we knew was going to carry over from last year we have just made a profit last year. We also spent a considerable amount of money on subsidising the new county shooting kit albeit, most selected archers then spend far more of their own bringing it up to a full set of shooting cloths.

Coaching has been a net drain on the County's funds again but we have subsidise two courses this year and both the L1 and L2 courses were well subscribed and have produced a number of good coaches for the County. In fact in terms of coaches per members we are very well provided for against most other counties. We are looking to run another L1 course in the spring and possibly a further L2 course although I am not sure that this will be very heavily subscribed from within the County and in that event we may want to consider a lower subsidy and work closer to a figure of £75 per Cumbrian participant. We already have a twin pricing structure to ensure that the County does not subsidise other counties' archers so we are just reflecting existing practice. It would then help coaches travelling out the county to attend courses.

Membership Fee income has increased again. This reflects the growth seen in the sport post 2012 although the challenge will be to keep them at renewal. Early indications are this is not going to be a problem and I do not detect any falling off in demand for beginners courses. I would say though that most clubs are awash with

novice archers which bring its own challenges – not least getting them to go to competitions.

Shoot income is up again and once more thanks to Chris for his efforts. Expenditure has also gone up as we have replaced our medal stock.

Sorry I cannot be with you to answer questions but as ever I am tied up with National business and have too much to do around the specification of the new L3. However please e-mail me any questions on tim.swane@btopenworld.com

Once again I am keen to step aside if there is another willing volunteer but anticipate nobody will come forward. I do retire in 4 years and at the moment my plan is to move back to Suffolk to be near Anna so you have another 4 years to find a replacement. Assuming nobody comes forward I will carry on for another year.

Shoot Analysis 2007/8	AGM		Frost		
	Shoot	Indoor	Bite	Outdoor	Clout
Entries Senior	£615.00	£560.00	£161.00	£664.00	£854.00
Entries Junior	£96.00	£108.00	£30.00	£105.00	£150.00
Raffle	£50.00	£108.00	£0.00	£35.00	£0.00
Sale of Badges	£0.00	£0.00			
Other	£0.00	£0.00			
Total Income	£761.00	£776.00	£191.00	£804.00	£1,004.00
Prizes	£0.00	£0.00	£0.00	£0.00	
Record Status fee	£0.00	£0.00		£0.00	£71.00
Medals			£0.00	£0.00	
Target Faces	£23.35	£37.50	£30.00	£0.00	
Venue Hire	£401.10	£401.10	£0.00	£0.00	£0.00
Boss Hire	£39.00	£42.00	£30.00	£45.00	
Transport	£15.00	£15.00		£20.00	
Organisers Expenses	£0.00	£10.00		£50.00	£70.00
Gifts	£5.50	£16.00	£0.00	£32.00	43.06
Total Expenditure	£483.95	£521.60	£60.00	£147.00	£184.06
Unpaid			£0.00		
Profit/Loss	£277.05	£254.40	£131.00	£657.00	£819.94

Shoot Analysis 2007/8	Northern	
	Head to Head	counties
Entries Senior	£660.00	£800.00
Entries Junior		£90.00
Raffle		£0.00
Sale of Badges		
Other	£ -	
Total Income	£660.00	£890.00
Prizes		£0.00
Record Status fee	£0.00	
Medals	£ -	£50.00
Target Faces	£0.00	£0.00
Venue Hire	£440.10	£0.00
Boss Hire	£36.00	£96.00
Transport	£15.00	£20.00
Organisers Expenses	£ 14.47	£20.00
Gifts	£0.00	£18.00
Total Expenditure	£505.57	£204.00
Unpaid		
Profit/Loss	£154.43	£686.00

Tim Swane

Matters arising from Treasurers Report

Freya asked a question about the Archers Shoot Expenses. There is £1180 in the left hand column, for 2012(?), and only £160 in the right hand column for 2013(?). Why is that?

It was thought that this is because we held most of the tournaments that we attend, in the county this year. As there was less travelling outside the county, there was less expenses.

Post Meeting Note: The Secretary has discussed this question with the out-going Treasurer. The Left hand column should be labelled 2013, and has been amended above. Some of the expenses for 2012 were paid in 2013, and therefore were included in the 2013 accounts.

County Coaching Organiser - Gary Pimblett

We've had another good year of coaching this year. We started a level 1 in January and finished it in April, all 6 candidates from Cumbria passed.

April we ran a level 2 course the assessment was last Saturday 16th November. 4 Cumbrian archers passed, me, Paul McCulloch, Ian Robinson and Mike Hartley, well done to everyone.

I have another level 1 starting in January and finishing in April. So hopefully we should have another 10 level 1 coaches in the county.

I hope there will be a level 2 course starting in the May. I am just waiting for confirmation off Tony.

Any funding off the county for both the level 1 and 2 courses would be much appreciated.

Gary Pimblett

Matters arising from coaches report

It was commented that most of the coaching courses were over the summer, when there were shoots.

The courses are dependent on other people being available to deliver the coaching. This delivery team is a tiny group of people.

Action - Ask NCAS to look at this.

Tournament Organiser - Chris Battersby

As most of you will be aware this has been a busy year for me and the County as far as tournaments are required. Not only have I had a tournament to organise nearly every month but sometimes twice a month and then some tournaments have been for two days.

It has been encouraging seeing some new faces from the county at the shoots and I hope that continues as we still rely heavily on non Cumbrians to swell the numbers and make them viable.

Unfortunately we are still suffering from people booking places by word of mouth, email and telephone and then not turning up thus causing the income from the shoots

being lower than it should be and also preventing others from shooting as with the indoor shoots where there is a limit to how many targets I can fit into the sports hall. With this in mind and with the approval of the committee I intend for next year's tournaments only to accept entries with the fees included so no fee no entry. This seems a bit harsh but in reality it is the correct way to do things as the venues costs keep going up and I try to keep the fees reasonable, for example today this shoot needed at least 26 entries just to pay for the hall.

Cheshire Archery expressed a wish for someone to run the NCAS INDOOR CHAMPIONSHIPS next year as they would not be able to get a venue so I have decided to do it for them which will bring another record status competition to Cumbria.

After all this moaning in general the competitions have gone well and a reasonable profit has been made for the Counties coffers and I would like to thank all the new helpers who have given their time to help my small team get the equipment to and from storage to venue to storage. This has made it easier and less time consuming and means I get to bed earlier after making final checks that I have done everything.

Once again many thanks to all those that have helped me make this year a success

Chris Battersby

[County Squad Manager - Paul McCulloch](#)

Firstly apologies for absence,

The year started out as one of change and reinvigoration for the County Squad with the go ahead for new Team Garments and the reintroduction of the Squad training days both of which have been hailed a great success.

News from the battle front, we faced the usual stiff competition, the first outing being Penicuik, We fielded a full squad minus Lady Compounds, the team performance, effort and spirit was 110%. The team comprising of Martin Leonard, Michelle & Ken Wilcox brought home the Team Longbow Trophy, which was a nail biting finish with us being four points the better of DNAA.

Secondly The County Clout Squad travelled to Harrogate in September 2013 and took part in the NCAS Inter County Clout Shoot. Jackie Wilkinson came 3rd in the ladies recurve with Allison McCulloch winning the Compound ladies event (her first clout shoot) and Andy Carr coming 2nd in the Gents Compound. Stuart Burnett Andy Carr and Allison McCulloch also won the Compound Team Event. Unfortunately as we did not have a Longbow Team this year so did not win the overall team's event. This next year anyone interested in Clout shooting let us know as we are to put on some special Squad Clout Training days.

Our second outing comprised of the recent Five Counties Shoot which was two day battle on home soil "Cumbria Hosting" with our juniors competing day one and seniors on day two. Sadly we were unable to field a full squad; however there was plenty of enthusiasm, effort and personal bests produced resulting in quite a few awards on the day. Rachel Morrell won an individual medal on the day with new PB and County Record; we had four archers placed second in their categories "Awesome day" Day two with spirits high the Seniors battled really tough competition and we left empty handed.

The County teams have done us proud this year it's not all about the medals and trophies they will come with time, individual practice, group practice and squad days. I would like to thank all the people that have contributed to the success of the team and squad. Next year I would like to see more scores being submitted, I would like

to see county rankings, handicaps being produced and loads of enthusiastic archers at the squad days.

I have very much enjoyed being involved with the Squad this year, however I am unable to continue with the role, and as such I'm stepping down from the role.

Paul McCulloch

Matters arising from Squad manger's report

A question was asked about how the members of the squad were chosen. Chris answered that they were selected by looking at Archer's scores.

County Records - Alison Hunter

I am having to resign as County Records Officer as I am not able to fulfil my role. During this last year I have taken on a new role at work and unfortunately my archery has had to take a lower priority. I apologise to the Members that I have not updated the records since the last AGM. I will try and update the ones I have received before on to whoever takes over the role.

Child Protection - Jim Skivington

Nothing to Report. If anyone requires any training, just contact me.

Public Relations - Chris Battersby

If anyone wants to put anything on the web-site, just let me know.

Junior Officer - Freya Wise

I have nothing to report.

There are no other issues of which I am aware.

NCAS Rep - Chris Battersby

Nothing to report. Minutes of the NCAS meetings have been circulated by email.

Election of Officers

OFFICER POSITION	PRESENT POSITION HELD BY	NOMINATIONS	PROPOSED BY / SECONDED BY	Result
CHAIRMAN	Simon Degler	Simon Degler	Chris Battersby Jim Skivington	Carried Unanimously
VICE CHAIRMAN	Glyn Williams	Freya Wise	Simon Degler Christine Burnett	Carried Unanimously
SECRETARY	Stuart Burnett	Stuart Burnett	Simon Degler Chris Battersby	Carried Unanimously
TREASURER	Tim Swane	Christine Burnett	Jim Skivington Ian Robinson	Carried Unanimously
COUNTY COACH	Gary Pimblett	Gary Pimblett	Jim Skivington Chris Battersby	Carried Unanimously
TOURNAMENT ORGANISER	Chris Battersby	Chris Battersby	Simon Degler Ian Robinson	Carried Unanimously
COUNTY SQUAD MANAGER	Paul McCulloch	Ian Robinson / vacant		vacant
COUNTY RECORDS	Alison Hunter	Craig Benson	Chris Battersby Simon Degler	Carried Unanimously

CHILD PROTECTION	Jim Skivington	Jim Skivington	Ian Robinson Simon Degler	Carried Unanimously
PUBLIC RELATIONS	Chris Battersby	Chris Battersby	Simon Degler Freya Wise	Carried Unanimously
JUNIOR OFFICER	Freya Wise	Freya Wise	Glyn Williams Christine Burnett	Carried Unanimously
NCAS REP	Chris Battersby	Chris Battersby	Simon Degler Craig Benson	Carried Unanimously
HONORARY LIFE PRESIDENT	Alf Davies	Tony Tideswell	Craig Benson Ian Robinson	Carried Unanimously

It was raised by Simon, that the role of Chairman, Secretary and Treasurer were now all held by people from the Sellafeld club, and he asked if there were any objections to this. No one objected.

Alf Davies Memorial Award

It was suggested that there should be some sort of Award, based on Alf's support of Juniors. This could be a Trophy which would be awarded on a yearly basis. Perhaps a glass trophy, if there were some money for it from the County Treasurer.

This could be at a Memorial Shoot, perhaps this could be an existing shoot - renamed; the Head-to-head, for example. The trophy would be awarded at that shoot. Nominations would need to be received prior to that. The County Secretary would contact Club Secretaries 6 months before the shoot to remind them about the award. Then the County Secretary would contact Club Secretaries 4 months before the shoot to ask for their nominations within two months. The County Committee would review the nominations and decide who it would go to, and have the trophy engraved. The Clubs would nominate someone:

- who work with Juniors
- a Junior who has an outstanding achievement
- who works in the background
- is an ambassador for juniors

The nomination would be around 100 words to say why the club thought that person deserved the award.

The recipient would also receive a medal, which they would keep.

Action - If anyone has any other ideas for the Memorial Award, please email them to the County Secretary.

AOB

Item 1

Craig has been looking into purchasing a Chain of Office for the Honorary President. He has found one company which can supply this for approximately £400, and Year-bars would be extra. There is one other company, that will do whatever you want, but won't give a price until the design has been agreed. The impression is that this would cost considerably more. They will do whatever you want, if you have the money!

Craig asked if the committee wanted a Chain of Office, and it was agreed that we did. Action - Craig will circulate the web-link for the first supplier.

Chris said he would ask the existing supplier of medals, too.

This would be discussed further at the next committee meeting.

Item 2

Lorraine asked if a Non-shooting member should pay a membership fee. It was agreed that they should. This would give the County some additional income.

Item 3

Stuart circulated copies of the updated Constitution. These were voted on, and were unanimously accepted.

It was agreed that non-shooting members would pay the same county fee as a Junior, or a Senior; as appropriate.

The fee was discussed. It was agreed that the fee wouldn't be reduced on a pro-rata basis, the full fee would apply whenever an archer joined throughout the year.

The accepted version of the Constitution is to be sent to all Committee members and Club Secretaries.

Item 4

Stuart attended the meeting in Newcastle-upon-Tyne, set-up by the Board of ArcheryGB to discuss the proposed future make-up of the Board. There is a presentation summarising the outcome which is available on the ArcheryGB web-site. The main proposal is to include "independent" board members from outside archery, to bring their skills and experience. There is also a questionnaire on the web-site to give everyone a chance to comment.

Item 5

Summary of NCAS meeting on 23rd November.

- The Disciplinary Policy/Procedure has been written by ArcheryGB and is being put into the approved "style".
- It was proposed to keep a register of grounds which have been inspected by a judge. Ground should be re-inspected if there has been a change.
- It was proposed to put a rider on shoot entry forms: if an archers behaviour is unacceptable, they will be removed from the shoot, by a Judge or the tournament Organiser. This will also be recorded on the Record Feedback Form for Record Status shoots.
- The latest version of "Flightpath" the newsletter for Flight shoots is available from the County Secretary. The venue for the 2014 shoots has changed.
- The minutes of the latest EAF meeting and AGM are available from the County Secretary.

Item 6

Action - Simon said he would review the updated job descriptions.

Date of next meeting to be in January 2014 (to be confirmed).

Meeting Closed at 5:55pm

Action No.	Description	Who	Progress

10	Stuart to email Tim about keeping the expenses at £20 per archer	Stuart	Complete
11	Stuart to email DNAA about including Longbows in the Pentangle competition.	Stuart	Complete
12	Chris to put together a few lines on the job role of County Tournament Organiser.	Chris	Complete
13	Chris to pull together a 'handover pack' detailing the Tournament organiser role in the event of his eventual replacement.	Chris	Ongoing
14	Go through the Role Descriptions in the appendix and update ready for the next AGM in November.	Simon and Stuart	Complete
15	Paul McCulloch to liaise with and obtain the questionnaire from Paul Heslop	Paul McCulloch	Complete
16	Stuart to write to all clubs, to ask if they would make a donation.	Stuart	Complete
17	Stuart to write to all clubs to encourage their archers to enter the Grand Northern, to be held at Penrith	Stuart	Complete

Action No.	Description	Who	Progress
18	The Coaching courses are dependent on other people being available to deliver the coaching. This delivery team is a tiny group of people. Ask NCAS to look at this.	Stuart /Chris	New Action
19	If anyone has any other ideas for the Memorial Award, please email them to the County Secretary.	Club Secretaries	New Action
20	Craig will circulate the web-link for the first supplier for a Chain of Office for the Honorary President	Craig	New Action
21	Simon said he would review the updated job descriptions.	Simon	New Action

Appendix A

Summary of County Secretary's Correspondence

Correspondence Received:

From:	Subject:	Date:
Ann Shepherd, NCAS	Minutes from EAF	24/11/12
Keith McMillan	New Secretary for Cockermonth Company of Archers	3/12/12
Tim Swane	Requesting details for the Bank	5/12/12
Simon Degler	Notes from Coaching Day	14/12/12
Tim Swane	Membership update	1/1/13
Simon Degler / Sarah Watts	Membership fees for Cockermonth Company of Archers	4/1/13
Simon Degler	Membership fees for MYA and Maryport	7/1/13
Gary Pimblett	Level 2 Coaching Course	16/1/13
Ann Shepherd	NCAS Inter Counties Tournament proposal	16/1/13
Ann Shepherd	NCAS Decision tracking Document	16/1/13
Ann Shepherd	NCAS Minutes	16/1/13
Ann Shepherd	Membership Modernisation	16/1/13
Chris Battersby	NCAS Committee Meeting	25/1/13
Chris Battersby	Squad Training Days	27/1/13
Ann Shepherd	NCAS Accounts	27/1/13
Ann Shepherd	NCAS Agenda	30/1/13
Paul McCulloch	Squad Day Poster	1/2/13
Simon Degler	Travel to Pentangle	4/2/13
Ann Shepherd	NCAS changing Bank account	10/2/13
Graham Baker	Including Longbows into Pentangle shoot	14/2/13
Phil Hopley	Archery Grant advice	18/2/13
Pam Bowker	Membership fees for Maryport	18/2/13
Paul McCulloch	Squad Information	18/2/13
Chris Battersby	CCAA Committee Meeting	19/2/13
Geoff Rowlinson	Badges and Clothing for Squad	19/2/13
Ann Shepherd	NCAS AGM	20/2/13
Paul McCulloch	Clothing for Squad	20/2/13
Glyn Williams / Tim Swane	CCAA Committee Meeting	21/2/13
Mike Atkinson	Letter & Newsletters	23/2/13
Paul McCulloch	Squad Day message	24/2/13
Chris Battersby	CCAA Web-site	26/2/13
Simon Degler	Letter & Newsletters	26/2/13
Tim Swane	Membership fees for MYA	27/2/13
Dave Philips	NCAS Medals	28/2/13
Tim Swane	Pentangle Expenses	28/2/13
Ann Shepherd	Change of email address for Andrew Neal	1/3/13
Tim Swane	Pentangle Expenses	1/3/13
Simon Degler	Committee meeting	4/3/13
Tony Tideswell	Kendal Donation	5/1/13
Mike Atkinson	Special Newsletter	7/3/13
Paul McCulloch	Polo Shirts colours	10/3/13
Charlene Coates	Voting for Archery GB post and AGM	11/3/13
Simon Degler	Draft Minutes	12/3/13
Paul McCulloch	Squad News	12/3/13
Paul McCulloch / Simon Degler	Squad Teamwear	12/3/13
Ann Shepherd	NCAS Agenda	13/3/13
Paul McCulloch	Squad Teamwear	14/3/13
Ann Shepherd	NCAS Minutes and Reports	14/3/13
Dave Philips	Changes for Inter-counties Tournaments	17/3/13
Paul McCulloch	Squad News	17/3/13
Paul McCulloch	Squad Teamwear	17/3/13
Ian Robinson	Contact Information	17/3/13
Tim Swane	Squad Teamwear	17/3/13
Paul McCulloch	Squad Teamwear	18/3/13
John Duvnall	Information on Discipline	23/3/13
Freya Wise	Comments on Minutes	23/3/13
Mike Atkinson	Update on contact details	24/3/13
Paul Heslop	ArcheryGB AGM notes	26/3/13
Paul McCulloch / Simon Degler	Squad Teamwear quotations	27-8/3/13
Paul McCulloch	Squad Teamwear	1/4/13
Alf Davies	ArcheryGB AGM	2/4/13
Chris Battersby	Training for Coaches	22/4/13
Paul McCulloch	Beacon Western shoot	22/4/13
Paul McCulloch	Squad Teamwear samples	24/4/13
Geoff Rowlinson	Pentangle Entry forms	24/4/13
Gary Pimblett	Coaching Conference	25/4/13
Simon Degler	Coaching Day	7/5/13
Chris Battersby	Coaching Academy Poster	7/5/13
Simon Degler	Coaching Day with Duncan Busby	10/5/13
National Tournament Chairman	Tournament Entries	15/5/13
Paul McCulloch / Simon Degler	National Tournament Entries	20/5/13

Geoff Rowlinson	Pentangle	23/5/13
Paul McCulloch	Pentangle Entry	30/5/13
Ann Shepherd	NCAS Minutes	3/6/13
Paul McCulloch	Squad Teamwear	3/6/13
Paul McCulloch	Pentangle Team	5/6/13
Paul McCulloch	Pentangle Team List	7/6/13
Neil Endicott	Kirknewton Archers Metric Clout Competitions	9/6/13
Ann Shepherd	NCAS Agenda	13/6/13
Ian Robinson	Update on Contact Details for Bowmen of Holme	13/6/13
Paul McCulloch	Squad Teamwear has arrived	15/6/13
Simon Degler	Pentangle / Team	17/6/13
Paul McCulloch	Pentangle Results	17/6/13
Paul McCulloch	Pentangle Photos on Facebook page	17/6/13
Paul McCulloch	Squad Training Days	23/6/13
Junior Chairman	Junior Nationals Entry form	25/6/13
Paul McCulloch	Dropbox	4/7/13
Paul McCulloch / Simon Degler	Discount offer from The Archery Shop	9-15/7/13
Chairman ArcheryGB	News about Alf Davies	21/7/13
Chris Battersby	Photos of Alf	21/7/13
Jackie Wilkinson	Photos of Alf	21/7/13
Glyn Williams	Memorial suggestion	23/7/13
Simon Degler	Photos of Alf	23/7/13
Chairman	Photos of Alf	26/7/13
Paul Heslop / Jackie Wilkinson	Alf's Funeral	31/7/13
Chris Battersby	Brian Holmes Fun Shoot	31/7/13
Bruce Bayliss	Membership Fees for Bowmen of Holme	6/8/13
Gary Pimblett	Level 1 Coaching Course	1/9/13
Ann Shepherd	NCAS Tournaments for 2014	7-13/9/13
Ann Shepherd	Stolen Archery Equipment	3/10/13
Paul McCulloch	Funding Guide 2013	9/10/13
Ann Shepherd	NCAS Minutes	15/10/13
ArcheryGB	Board Review Meetings	22/10/13
Ann Shepherd	NCAS Agenda	28/10/13
Ann Shepherd	NCAS Meeting date change	29/10/13
Chris Battersby	NCAS Indoor Trophies	31/10/13
Ann Shepherd	EAF AGM	15/11/13
ArcheryGB	Board Review Meetings feedback	15/11/13

Correspondence Sent

Most of the above have been forwarded on as appropriate. The additional messages I have sent are:

To:	Subject:	Date:
CCAA Committee	Draft AGM Minutes	3/1/13
Simon Degler / Chris Battersby	Draft Constitution	7/1/13
Alf Davies	Voted in as Honorary Life President	20/2/13
CCAA Committee	Committee meeting	20/2/13
CCAA Committee	Agenda for Committee meeting	27/2/13
Tim Swane	Actions from Committee Meeting	23/3/13
CCAA Committee / Club Secretaries	Minutes of Committee meeting	23/3/13
Simon Degler / Chris Battersby	Notes from NCAS Meeting	23/3/13
Club Secretaries	Archery AGM Info	28/3/13
NCAS County Secretaries / Ann Shepherd	Archery AGM Info	28/3/13
Club Secretaries	News about Alf Davies	21/6/13
Club Secretaries	Arrow Recall Notice - Easton Axis	25/7/13
CCAA Committee / Club Secretaries	Notice of AGM	15/11/13